**Jail Substance Abuse Program (JSAP)**

**Strategic Plan Goals and Strategies for 2020-2021**

**Goal:** Maintain CARF accreditation

Strategies:

* Review CARF standards and compare against existing policies, procedures and business practices
* Implement all CARF standards
* Update strategic plan, accessibility plan, and Program Measurement and Management plan on an annual basis to reflect the changes of the Program

**Goal:** Maintain optimum program census

Strategies:

* Receive ongoing assistance from Division counselors to increase the number of assessments completed on a monthly basis, as needed
* Program will accept individuals into the Program that will remain incarcerated for the majority of the eight-week program
* Coordinate orientation with available counselor assessment slots

**Goal:** Increase frequency of outside speakers and volunteers to improve

programming, increase awareness of community services and provide needed

information to individuals served in the program.

Strategies:

* Reach out to potential speakers/volunteers regarding opportunities to educate individuals served
* Program staff to assist potential speakers/volunteers with completing Detention Center process to be a guest at the detention center
* Continue to schedule ancillary services staff to discuss available services upon reentry

**Goal:** Maintain minimal, efficient and safe 8505 operations during COVID-1 pandemic

Strategies:

* Schedule 8505 assessments in accordance with Health General Article 8505 within 7 days of receipt of the court order from the Office of Court Ordered Evaluations and Placements or within the time limit granted by the presiding Judge in an extension request by contacting the assigned case manager at the identified detention facility to arrange a mutually agreed upon time.
* Conduct 8505 assessment by telephone with the person-served named in the court ordered as facilitated by the case manager

**Goal:** Establish a modified staff schedule to maintain safe operations during COVID-19

pandemic

Strategies:

* Implement a modified schedule of JSAP services until further notice from WCDC
* Follow health screening procedures when reporting to work location such as completing the health screening and getting temperature taken prior to entering the building, as well as maintaining social distancing and wearing masks when social distancing can not be temporarily maintained
* Make personal protective equipment (PPE) available to staff at all times and train them to properly use and discard