CAMEO House

Goal: Maintain CARF accreditation
Strategies:
  • Attend CARF training
  • Review CARF standards and compare against existing policies, procedures and business practices
  • Implement all CARF standards

Goal: Develop further the agency’s Electronic Health Record, PatTrac to ensure maximum utilization to include reliable data collection and analysis
Strategies:
  • Review current available reports in PatTrac
  • Identify the meaningful reports the PatTrac is able to generate in order to collect, monitor and compare outcome measures data
  • Continue to communicate with Information Technology staff on PatTrac to relay suggestions provided by clinicians and supervisors

Goal: Improve recruitment and retention of qualified staff
Strategies:
  • Investigate and implement improved marketing of open positions
  • Collaboration with local academic institutions for recruitment
  • Research and assign supervisors to complete trainings related to personnel management
  • Implement improved and consistent employee recognition programs
  • Continue to solicit level of employee satisfaction through the staff satisfaction survey
  • Develop and implement interventions in response to employee satisfaction surveys

Goal: Maintain financial sustainability to continue operating at maximum capacity
Strategies:
  • Maintain maximum capacity of program admissions
  • Insure all insurance authorizations are obtained in accordance to due dates
  • Insure all billable activities are entered into the Electronic Health Record within 48 hours
  • Insure all required reports are submitted to Behavioral Health Administration by the 10th of each month
  • Provide weekly program census report to BHA and solicit referrals when open slots are available
  • Continue monthly conference calls with BHA to review financial matters
  • Comply with all Code of Maryland regulations pertinent to provider type 54
  • Continue to attend monthly III.1 provider meetings with BHA